



THE COUNTY ASSEMBLIES FORUM

EXPRESSION OF INTEREST

CONSULTANCY ON DOMESTICATION OF A MODEL COUNTY GENDER POLICY

ABOUT THE COUNTY ASSEMBLIES FORUM

The County Assemblies Forum (CAF) is the coordinating body of the 47 County Assemblies of the Republic of Kenya. The mandate of CAF is to support the County Assemblies perform their three core functions: law making, oversight and representation, by providing an avenue for coordination, capacity development and networking amongst the 47 Assemblies and with the executive arm, as well as with national government.

Gender has been given emphasis at all levels in the New Constitution of Kenya and the devolved system of governance. CAF aims to strengthen its capacity to promote gender equality and women's empowerment. The forum through the support from UN Women intends to support county assemblies to mainstream and integrate gender in policies and plans

CAF, through the support of UN Women undertook a gender audit in 12 County Assemblies to assess the compliance of the provisions of the Constitutions and develop measures to ensure equity and equality. Among other key findings, the audit revealed that there was indeed poor gender mainstreaming and gender budgeting in the assemblies. As part of a wider response to these findings, and as a scale up of the previous initiatives, a Model County Gender Policy (MCGP) was developed. The policy was then domesticated in three pilot Counties namely Kilifi, Busia and Tana River.

In the light of the above, CAF requires a technical expert to support domestication of the Model County Gender policy in two(2) County Assemblies (Kitui and Kwale), which is geared towards strengthening their capacities for formulation and implementation of a gender responsive policy, legal, and institutional frameworks and mechanisms for coordinated, inclusive and effective service delivery at devolved level.

OBJECTIVES

The Forum intends to promote the integration of gender equality and women's empowerment in its operations and programming. Specific objectives include;

- a. Enhanced capacity of County Assemblies to integrate gender perspectives in legislative business, including strengthened participation of women legislators.
- b. To strengthen the capacity of County Assemblies Forum to support women leaders to advance GEWE within the county legislatures.

SCOPE

With support from UN Women, CAF requires to engage a technical expert to domesticate the Model County Gender Policy the two (2) targeted county assemblies (Kitui and Kwale). The Consultant will engage the leadership of the target assemblies to discuss final draft- form and content and pursue options for ownership, domestication and implementation. He/she will work closely with the CAF team; CAF Governing Council, UN Women Gender team, NGEN office and Gender offices at the County Assemblies.

DELIVERABLES

1. An inception report with findings from consultations and document review and methodology for carrying out the task
2. A final process and outcomes report to CAF and UN Women
3. Final Gender policies for Kitui and Kwale County Assemblies

OVERALL TASKS

The consultant shall perform the following tasks:

1. Meet with the CAF program point of contact and agree on the scope and methodology, timeframe and deliverables
2. Undertake a desk review
3. Develop a brief inception report
4. Visit target counties and hold consultations with; the county leadership, senior departmental heads and a representative sample for the Members of the County Assembly
5. Domesticate the Model County Gender Policy Kwale and Kitui County Assemblies

REQUIRED QUALIFICATIONS

Education:

- A Masters University Degree in gender studies, development studies, political science, public policy, project management, Business courses or other related fields).

Experience:

- Seven years of experience in Policy development, programme analysis, gender equality management, gender mainstreaming or women empowerment programmes;
- Knowledge of National gender equality framework.

- Experience in planning, designing, preparation and delivery of gender equality strategies.
- Good understanding of the Devolved system of Governance, operational frameworks and structures of County Assemblies.
- Be resident in and very knowledgeable about the general country situation in relation to gender and cultural issues
- Sound knowledge of Gender issues including Gender Responsive budgeting and sustainable development discourse.
- Understanding of Gender Legal and policy frameworks in Kenya and other Agencies like United Nations
 - Strong oral and written communication skills

APPLICATION REQUIREMENT

- a. An Expression of Interest letter stating relevant related past experience
- b. A brief proposal describing the understanding of the task, methodology and work plan
- c. A financial proposal
- d. Resume for consultant

This should be emailed to CAF through; jobs@countyassembliesforum.org and a copy to Caroline Ngari caroline.ngari@countyassembliesforum.org , **Not later than 4:00PM March 30th, 2022.**