



THE COUNTY ASSEMBLIES FORUM

TERMS OF REFERENCE

RECRUITMENT OF A GENDER EXPERT FOR CAPACITY BUILDING OF COUNTY ASSEMBLIES WOMEN CAUCUSES ON GENDER MAINSTREAMING

Background

The County Assemblies Forum (CAF) is a duly registered Society under Societies Act, CAP 108 Laws of Kenya. Its objects are to coordinate the 47 County Assemblies in Kenya through institutionalization of the law-making process in the Counties, representation, advancement of the oversight capacities of the County Assemblies in Kenya and creation of linkages between County Assemblies, the national government and stakeholders who include the general public, all with a view to enabling the County Assemblies to discharge their constitutional mandate effectively and efficiently.

Gender has been given emphasis at all levels in the New Constitution of Kenya and the devolved system of governance. CAF aims to strengthen its capacity to promote gender equality and women's empowerment. The forum through the support from UN Women intends to support county assemblies to mainstream and integrate gender in policies and plans

Towards this, CAF through the support of UN Women undertook a gender audit in 12 County Assemblies to assess the compliance of the provisions of the Constitution and develop measures to ensure equity and equality. Among other key findings, the audit revealed that there was indeed poor gender mainstreaming and gender budgeting in the assemblies. As part of a wider response to the findings and as a scale up of previous initiatives, CAF is implementing the gender audit recommendations in 5 County Assemblies of Kajiado, Busia, Turkana, Kilifi and Tana River, to strengthen their capacities for formulation and implementation of a gender responsive policy, legal, and institutional frameworks and mechanisms for coordinated, inclusive and effective service delivery at devolved level.

OBJECTIVES

The Forum intends to promote the integration of gender equality and women's empowerment in its operations and programming. Specific objectives include;

- a. Enhance capacity of County Assemblies to integrate gender perspectives in legislative business, including strengthening participation of women legislators.
- b. To strengthen the capacity of County Assemblies Forum to support women leaders to advance GEWE within the county legislatures.

SCOPE

With support from UN Women, CAF seeks to engage experts to train and build the capacity of women MCAs caucuses to advocate and lobby for implementation of a Model County Gender Policy in the five select counties. The consultants will work closely with the CAF team, UN Women, NGECE office and Gender offices at the target County Assemblies.

OVERALL TASKS AND FUNCTIONS

The consultant shall perform the following tasks:

- Hold an inception meeting with CAF program points of contact and agree on the scope and methodology, timeframe and deliverables
- Develop training program and training materials and share with CAF before the training
- Conduct trainings for the five target county assemblies
- Submit agreed deliverables including a final process and outcomes report to CAF

DURATION

The duration of the assignment will be for 10 Days. With the performance period between, May 3rd, 2021 to June 30th, 2021

REQUIRED QUALIFICATIONS

Education:

- A Masters University Degree in gender studies, development studies, political science, public policy, project management, organization development, Business courses or other related fields).

Experience:

- Seven years of experience in Policy development, programme analysis, gender equality management, gender mainstreaming or women empowerment programmes;

- Knowledge of National gender equality framework.
- Experience in planning, designing, preparation and delivery of gender equality strategies.
- Good understanding of the Devolved system of Governance, operational frameworks and structures of County Assemblies/legislature.
- Be resident in and very knowledgeable about the general country situation in relation to gender and cultural issues
- Sound knowledge of Gender issues including Gender Responsive budgeting and sustainable development discourse.
- Understanding of Gender Legal and policy frameworks in Kenya and other Agencies like United Nations
- Strong oral and written communication skills

APPLICATION REQUIREMENTS

- a. An Expression of Interest letter stating relevant related past experience
- b. A brief proposal describing the understanding of the task, methodology and workplan
- c. A financial proposal
- d. Resume for consultant (s)

This should be emailed to CAF through; communication@countyassembliesforum.org and a copy to Louiza Kaluna louiza.kaluna@countyassembliesforum.org **Not later than 2:00PM April 30th , 2021.**